

**SACRED HEART HOME-SCHOOL ASSOCIATION
(Letter to Grades PreK-3 to 8)**

September 7, 2023

Dear Parent:

The new school year is upon us, and it's time for us to get involved. We are in need of volunteers who can spare time as a **CLASS ASSISTANT**. It doesn't require a lot of your time, and can play a vital part in your child's school life.

Class Assistants are chosen by the Teacher. You will be notified.

Class Assistants are responsible for the following:

- * Class parties per instructions TO BE GIVEN BY TEACHERS
- * **Attend Home-School Meetings. Each class should be represented by one of the class assistants.**

If you are interested, please complete, and return the bottom part of this letter to school by **September 14, 2023**. Please place the response form below in an envelope with your child's name and grade, and address it: **ATTN: HOMEROOM TEACHER RE: CLASS ASSISTANT INFO.**

We are also interested in anyone who would be able to bake for school functions during the upcoming school year. Please check the appropriate section on the response for below, and return to the attention of Homeroom Teacher/Class Assistant.

Sincerely,

Linda Durocher, Principal

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CLASS ASSISTANT RESPONSE FORM

Parent's Name: _____

Child's Name: _____ Grade: _____

Phone No.: () _____ E-mail: _____

____ Yes, I would like to be a Class Assistant for the 2023-2024 School Year and understand the Policy with regard to Class Party responsibility.

____ Yes, I would like to be called upon if baking is needed for school functions during the 2023-2024 school year.